

Search of Voter Registration Files (MCVR)

EIS Custom File Order Form

A separate order form is required for each file requested

Customized Voter Registration searches are available on CD from MCVR at a cost of \$40 per file (countywide search); others \$20 for 1st file plus \$5 for each additional file ordered at same time[Ⓞ]. (includes first ½ hour of programming time) plus \$25 per hour (prorated in 1/5 hour increments) for programming time after first ½ hour.

All orders, must be accompanied by a deposit of the estimated charges. Any additional charges must be paid prior to delivery of the requested services. [Ⓞ] Multiple "ward" searches, requested at the same time, maximum \$30. Mailing (if requested) \$5.00. Telephone and fax orders cannot be accepted. **Checks must be made payable to: Treasurer-St. Louis County.**

Election History Search: (Check the specific election and designate YEAR.)

February _____ April _____ June _____ August _____ November _____

February _____ April _____ June _____ August _____ November _____

Other Special Election (date) _____ (Also select District requested above. Default is county-wide.)

Voted in ANY of the selected elections (Default setting) Voted in ALL selected elections

Voters by District: (Check the specific districts requested. "Active voters" unless designated otherwise.)

County-wide (\$40/search) Entity (if less than county-wide: _____)

Municipality # _____ School # _____ Fire # _____

Congressional # _____ Senate # _____ House # _____

County Council # _____ Other/Ward[Ⓞ] # _____ Twn/Pct _____

Residing in ANY of these districts (Default setting) Residing in ALL districts (Not more than one per type)

Note: Pre 2008 REJIS Voter History CDs and Annual Voter History CDs are also available at a reduced cost. REJIS files are in TXT format and contain ALL voters who voted in a particular election but are not customized.

The cost of these CDs are: \$15 for the first CD and \$5 for each additional voter history CD ordered at the same time.

Output Fields: (Select Default fields as noted by asterisk (*) - or checked box(s) below for desired fields.)

ID* Name* (Last First Middle Suffix) DOB Precinct Split (Twn/Pct)*

Address* (Hs Num Street Name Street Type Post Direction Unit Type Unit Number City ZIP)

Registration Date Last Vote Date* Polling Place Election Date (Required for Election History) Other _____

Sort Output Order: (Select *Default* or List sort order; each column will be in "Ascending" order unless noted.)

Default order: 1-Split (Twn/Pct), 2-Street Name, 3-Hs Num, 4-Last Name, 5-First Name

___ ID ___ Last Name ___ First Name ___ DOB ___ Split (Twn/Pct) ___ Other _____

___ Hs Num ___ Street Name ___ Street Type ___ Unit Type ___ Unit Number ___ City ___ ZIP

Due to the number of voter records in a County-wide search, Microsoft Office 2007 or later is required to view the output file from a MCVR custom file search.

Name: _____

Address: _____

Daytime Phone Number: _____

Representing: _____

Signature: _____

Date: _____ Deposit: \$ _____

Those requesting information are reminded that Section 115.158.6 RSMo provides in part:

"...Any information contained in any state or local voter registration system, limited to the master voter registration list or any other list generated from this information, subject to chapter 610, RSMo, shall not be used for commercial purposes; provided, however, that the information may be used for elections, for candidates, or for ballot measures, furnished at a reasonable fee. Violation of this section shall be a class B misdemeanor. ..."