

POLICY AND PROCEDURES

NUMBER: 1803

SUBJECT: Consultation with Attorneys

ACA STANDARDS: 4-ALDF-6A-02

DIRECTOR: Herbert Bernsen

EFFECTIVE DATE: 9/97 REVISION DATE: 8/06, 11/13, 11/14,
11/17



I. POLICY

The St. Louis County Department of Justice Services shall ensure and facilitate inmate access to legal counsel and assist inmates in making confidential contact with attorneys and their authorized representatives.

II. RESPONSIBILITIES

All St. Louis County Department of Justice Services' staff are responsible for the following procedures.

III. PROCEDURES

- A. Inmates shall have the right to visit with their attorneys and the attorney's authorized representatives at any reasonable time and with no restriction placed on the number of visits.
- [B. Visitation with attorneys *may* be restricted during emergency situations.]
- [C. Attorneys shall be given a secure visit when requesting to visit an inmate, *unless the attorney requests a contact visit.*]
- D. Attorneys requesting contact visits may do so in the visiting booths designed with a paper pass in the interview room at Unit Control, or in an available multi-purpose room.

- E. Inmates shall be given access to telephones for communicating with attorneys during the intake process. Telephones are installed in the housing areas to make sure that inmates have reasonable access to their attorneys. These phones are subject only to limitations necessary to maintain order and security.
- F. Written correspondence to attorneys and their authorized representatives shall be treated as privileged mail.