

POLICY AND PROCEDURES

NUMBER: 1306

SUBJECT: Intake Medical Screening

ACA STANDARDS: 4-ALDF-2A-19; 2A-21; 4C-29

DIRECTOR: Herbert Bernsen

EFFECTIVE DATE: 9/97 REVISION DATE: 3/00, 1/02, 5/08,
11/13



I. POLICY

The St. Louis County Department of Justice Services and the Department of Health shall perform a medical screening of all prisoners (including intra-system transfers) admitted into Intake Service Center, to determine their immediate medical condition and needs.

II. RESPONSIBILITIES

All St. Louis County Department of Justice Services' Corrections Medicine staff are responsible for the following procedures.

III. PROCEDURES

A. General Information

1. The Corrections Medicine staff will interview all prisoners prior to entering the Intake Service Center, to determine the following medical information:
 - a. Current symptoms, injuries and treatments
 - b. Duration of symptoms
 - c. Treatment for mental disturbances or suicide attempts

- d. Alcohol or drug use
 - e. Current medications
 - f. Allergies
 - g. Diabetes
 - h. Dental problems
 - i. Pregnancy
 - j. Past medical history.
2. The Corrections Medicine staff will physically check the prisoner's:
- a. Blood Pressure
 - b. Pulse
 - c. Respiratory System
 - d. Temperature.
3. While observing the prisoner, the Corrections Medicine staff will check the prisoner for:
- a. State of consciousness
 - b. General appearance, (i.e., condition of skin, body deformities, etc.)
 - c. Behavior.
4. All information gathered from Section A-1-3 of these procedures will be placed on the Intake Assessment in the electronic health records (EHR).
5. The Corrections Medicine staff may refuse to accept a prisoner, if the facility is unable to provide the necessary medical care. Medical reasons for not accepting a prisoner include, but are not limited to:

Portions of this record are closed pursuant to Section 610.021 (19) (21) RSMo and Section 114.020 (18) (20) SLCRO because public disclosure of such portions would threaten public safety by compromising the safe and secure operation of the Jail, and the public interest in nondisclosure outweighs the public interest in disclosure of the portions of such records.

6. A prisoner who is not accepted due to his/her medical needs may be accepted into the facility by the Corrections Medicine staff with a "Fit for Confinement" form from the hospital.
7. If a police officer presents a "Fit for Confinement" for a prisoner from a hospital and the Corrections Medicine staff refuses to accept the prisoner, the officer will contact his/her supervisor and explain the situation. The supervisor will contact the Watch Commander, who will contact the Corrections Medicine Manager/designee in order to resolve the issue. The Watch Commander will then inform the supervisor of the results.
8. The Corrections Medicine staff will pass on all needed information, (diabetes, pregnancy, ectoparasite infestation, safety concerns, etc.) to the Classification and Intake staff, so necessary precautions, (i.e., isolation, dietary concerns, suicide watch, etc.) may be taken.
9. The Intake Service Center Health Care Information Sheet will be filed in the prisoner's medical file.