

# POLICY AND PROCEDURES

NUMBER: 1009      SUBJECT: Housing Unit Beverage/Nutrition Counter

ACA STANDARDS: None

DIRECTOR: Herbert Bernsen

EFFECTIVE DATE: 9/97      REVISION DATE: 5/05, 11/11



## I. POLICY

The St. Louis County Department of Justice Services shall establish procedures for the utilization of the beverage/nutrition counter in the general housing units.

## II. RESPONSIBILITIES

All St. Louis County Department of Justice Services' Custody staff are responsible for the following procedures.

## III. PROCEDURES

- A. A supply of condiments such as; salt, pepper, mustard, catsup, and paper towels shall be made available to the inmates during meal time only.
- B. Beverage containers may be placed on the counter during meal time for distribution to the inmates, one at a time, under the direction of the Housing Unit Officer.
- C. Beverages served during meals will not be served in tumblers purchased from the Commissary.
- D. All inmates will have equal access to the beverage/nutrition counter.
- E. The beverage/nutrition counter will be cleaned daily by the housing unit workers.

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