

POLICY AND PROCEDURES

NUMBER: 1008

SUBJECT: Food as a Disciplinary Measure

ACA STANDARDS: 4-ALDF-2A-59

DIRECTOR: Herbert Bernsen

EFFECTIVE DATE: 4/1/86 REVISION DATE: 3/1/90, 9/97, 4/06, 9/10,
4/11, 1/13



I. POLICY

The St. Louis County Department of Justice Services shall ensure food is not used as a punitive measure against inmates incarcerated within the Justice Center.

II. RESPONSIBILITIES

All St. Louis County Department of Justice Services' Housing Unit Officers and Food Service staff are responsible for the following procedures.

III. PROCEDURES

- A. Food shall not be withheld, nor the standard menu varied as a disciplinary sanction.
- B. Bag lunches as part of the standard menu are served to those inmates in open seating and those returning after meal times.
- C. Inmates who use food or food service equipment in a manner that is hazardous to self, staff or other inmates may be required to receive their meal on a paper/Styro-foam plate or receive an alternative meal service. The alternative meal service is on an individual basis and is based on safety consideration. The alternative meal service will meet the basic nutritional requirements. This service will occur with the written approval of the administrator or designee and the responsible health authority (See Attachment 1). The substitution will not exceed seven (7)

days. The signed authorization forms will be filed by the appropriate Unit Manager/designee.

- [D.]** The Watch Commander will be the designee to give written approval for the facility administrator on weekends and holidays. The Watch Commander will contact the Department of Health's Corrections Medicine staff who will contact the on-call medical provider to receive verbal approval for the responsible health authority. The alternative meal service will be re-evaluated upon the return of the *Director* and the responsible health authority.]

[NOTE: The *Superintendent of Security* will be the *Director's* designee if the *Director* is unavailable.]

- E.** The appropriate Unit Manager will ensure the approved paperwork is kept on file.