APPLICATION FOR POLICE INTERNSHIP

The Board of Police Commissioners resolved that subject to all applicable State and federal statutory or judicial exemptions, all qualified applicants for employment and/or advancement, whether commissioned or civilian, shall be given equal opportunity for consideration, selection, appointment and retention, regardless of race, color, religion, sex, national origin, age, disability or political affiliation.

AN EQUAL OPPORTUNITY EMPLOYER

www.stlouisco.com/police
The mission of the St. Louis County Police Department is to work cooperatively with the public and within the framework of the constitution to enforce the laws, preserve the peace, reduce fear and provide a safe environment in our neighborhoods.

The St. Louis County Police Department exists to serve the community by protecting life and property, by preventing crime, by enforcing laws, and by maintaining order for all people.

Central to our mission are the values which guide our work and decisions. These help us to contribute to the high quality of life in St. Louis County.

The public trust and confidence given to those in the police service requires the adoption and compliance of the stated values which are the foundation upon which our policies, goals and operations are built.

The recognition and statement of values by a police department is important. Values are the foundation of everything for which we stand and believe. The leadership of the St. Louis County Police Department has the expectation that members of the Department will adhere to the highest ethical standards.
TO OUR APPLICANTS...

The St. Louis County Police Department was born from a bona fide need expressed by voters to create, develop and maintain a professional police agency. Established in 1955 to serve and protect the rights of all citizens within the borders of our county, we are unique in our origin and mission and remain to this date the only County Police Department within the State of Missouri. Our Department began with 95 commissioned officers and 18 civilian employees. We have grown to become the third largest local law enforcement agency in the State, having an authorized strength of over 750 commissioned officers as well as over 245 civilian members. This growth is a reflection of our commitment to Neighborhood Policing. Neighborhood Policing is a philosophy — one of a partnership between police and the law-abiding citizens we serve, to create permanent solutions to problems that lead to crime. We express these ideals for all to see as we display our motor, “TO SERVE AND PROTECT.” To ensure that the County Police remain responsive to our citizens, the organization is separated into divisions specifically designed to meet the growing needs and demands of those nearly one million men, women and children we have sworn to serve.

The Division of Patrol maintains a uniform presence 24 hours a day by providing our citizens with highly trained officers capable of responding to any emergency or crisis situation within minutes. Our officers incorporate into their daily activities the concepts and ideals of Neighborhood Policing. This increased interaction between our officers and the citizens serves to safeguard the community and communicates to would-be offenders a firm “no nonsense” approach to law and order. Our officers assigned to municipalities provide the same high quality of service to local city governments that have made the decision to use the St. Louis County Police as their agency responsible to serve and protect their constituents. Members in this division participate in a Countywide Resident Officer Program which allows the officers to utilize their patrol vehicles in St. Louis County during off-duty hours.

The Division of Special Operations complements the patrol officers and maintains the Bureau of Tactical Support, which is comprised of select officers trained to execute high risk search warrants and conduct hostage negotiations. Officers assigned to the Metro Air Support Unit of this bureau fly both our fixed wing and turbine-rotor aircraft. Other specialized areas include our Community Action Team, Highway Safety Unit and Police Canine Unit. Our MetroLink officers are assigned to ensure the safety of the passengers who are traveling via the area’s established light rail transportation system.

The Division of Criminal Investigation serves as the formal investigative branch of our Department. Years of experience culminate in an assignment to the Bureau of Crimes Against Persons. These detectives are responsible for the successful prosecution of perpetrators who have committed murder, rape and robbery, as well as other violent acts against the family and society. Their counterpart in the division is the Bureau of Crimes Against Property. These detectives, along with securing the arrest of criminals, are also responsible for reuniting the victims of larcenies, burglaries and auto thefts with their property. The bureau also contains the Arson and Explosives Unit, which is manned with members trained by the FBI and the National Fire Academy, who safely dispose of explosive devices and work with local fire districts to solve these devastating offenses. Detectives are also assigned to the Bureau of Drug Enforcement where members work locally as well as with the Drug Enforcement Administration, targeting drug dealers and capturing information for the Gang Intelligence and Narcotics Trafficking computer system to actively combat the influences of drug trafficking in our community. The Division is rounded out with the Bureau of Criminal Identification, which includes the Crime Scene Unit. This unit’s mission is to develop, photograph, collect and package physical evidence from crime scenes that will forever link the perpetrator to the offense. To assist in identifying criminal suspects, the Department utilizes a highly advanced Automated Fingerprint Identification System which holds the fingerprint records of those arrested in both St. Louis County and the City of St. Louis. The system is designed not only to identify local offenders, but is also capable of searching, via a communications link, all the fingerprint records maintained by the State of Missouri. The Bureau’s other technological advancements are shown in the full service Police Crime Laboratory, offering photographic processing, firearms examination and DNA/PCR and serology work, all of which are made available to requesting police agencies.

The Division of Operational Support leads the Department in terms of developing technological innovations for contemporary law enforcement through the Office of Information and Technology. The design and use of our Computer Aided Dispatching and the nationally recognized award winning Computer Assisted Report Entry system have significantly reduced the time needed to locate and send the closest available police unit for an emergency dispatch and has organized and consolidated the report writing process, allowing the officer to dictate a report quickly and return to service. At the same time, the system allows the Department to collect data for crime analysis and efficient manpower deployment. Also recognized as a forerunner in the field is our St. Louis County and Municipal Police Academy. This Peace Officer Standards and Training (POST) certified academy exceeds the State requirement by providing over 800 hours of physically demanding, intense, basic police training to our employees and those of other departments, as well as those in the Open Enrollment Program. This program affords individuals a tuition-free opportunity to enter into the field of law enforcement as a trained, certified peace officer. There are several other units within this division. One is the Planning and Analysis Unit, which has the job of ensuring that the organization maintains the highest level of professionalism by coordinating efforts with both the written directive system as well as the Commission on Law Enforcement Accreditation (CALEA). Another unit within this Division is the Personnel Services Unit. Its mission is to provide an exemplary standard and selection process that not only welcomes but encourages the very best from all walks of life to join and grow with us as we continue to serve and protect our community.

We appreciate our employees and the citizens we serve. We also believe that the members of the St. Louis County Police family represent our community. For these reasons, we seek to attract citizens from the community, other law enforcement agencies, professions and disciplines to every position in our Department.

Visit our website at www.stlouisco.com/police
SAINT LOUIS COUNTY POLICE DEPARTMENT
INTERNSHIP PROGRAM

DESCRIPTION OF INTERNSHIP PROGRAM
The St. Louis County Police Department’s Internship Program is intended to provide a comprehensive overview of the entire law enforcement process for full-time college students in junior or senior status. The St. Louis County Police Intern will receive exposure to an extensive array of Department resources in each of the Department’s Divisions. Interns will Ride-On-Patrol with each of the seven County Police Precincts as well as spend time with the Bureau of Communications, the Crime Scene Unit, the Police Crime Laboratory, the St. Louis County and Municipal Police Academy, the Personnel Services Unit and the Fingerprint Unit. These assignments will allow the intern to become familiar with the various Department elements while assisting these elements in their functions.

Since the County Police Department is able to offer such a diverse experience and thorough introduction to numerous aspects involved in policing, this internship program has developed not only qualified future applicants, but a reputation as one of the area’s finest programs. Due to this reputation, the County Police Internship Program application process is highly competitive.

MINIMUM REQUIREMENTS

EDUCATION STATUS/EXPERIENCE: The ideal applicant would be a full-time student with junior or senior status at an accredited college or university. Each applicant should have a minimum 2.5 cumulative grade point average (GPA) on a 4.0 scale and a strong interest in a career in law enforcement.

ARREST RECORD: Must be free from conviction of a Felony or Class A Misdemeanor.

COMPETITIVE SELECTION PROCESS

All selections to the St. Louis County Police Department Internship Program are made on the basis of a continuously open, competitive selection process conducted under the supervision of the Personnel Services Unit. Applications are welcomed and accepted at any time, usually 8:00 AM to 4:30 PM, Monday through Friday. Each applicant must successfully complete each stage of the selection process before becoming eligible to proceed to the next step. The selection steps, in their order, are as follows:

ACADEMIC REFERRAL: Submit a written referral from the College/University Internship Coordinator, Advisor or Facilitator prior to being considered.

PRELIMINARY REVIEW: A review and detailed evaluation of the Internship Personal History Questionnaire and supporting documents will be conducted to determine if applicant meets the minimum recommended requirements for the position. A police record check will also be conducted.

BACKGROUND INVESTIGATION: A brief background investigation will be conducted on all internship applicants. This investigation may include all of the following: past employment record and reputation, personal and academic references, military record and criminal history (when applicable).

COORDINATOR’S INTERVIEW: A further evaluation to determine the candidate’s overall fitness for the position, including professional appearance, self-expression, mental alertness and suitability for internship duties as well as the candidate’s educational record and interest level in a law enforcement career.

CHIEF’S APPROVAL: A recommendation to accept an applicant into the program will be made by the Supervisor, Personnel Services Unit, through the chain of command to the Chief of Police.

SCHEDULING: Following the approval of the Chief of Police, a police report clerk designated by the Supervisor, Personnel Services Unit, will coordinate the scheduling and assignments.

PROGRAM COMPLETION: The Supervisor, Personnel Services Unit, will provide written notification to the appropriate academic personnel that the intern has or has not successfully completed the program.

APPLICATION DEADLINES: Spring – November 15th; Summer – April 15th; Fall – July 31st.
APPLICANT DIRECTIONS

1. BEFORE YOU BEGIN, read the entire set of directions. Applications will not be accepted, processed or evaluated unless complete. All addresses and phone numbers must include zip codes and area codes.

2. USE BLACK INK PEN ONLY. Complete this form in your own handwriting or printing. If you need any special accommodations in completing this questionnaire, contact a Personnel officer or the Commander, Bureau of Staff Services at 314-615-4273.

3. Read each question carefully before answering. Be certain that your answers are legible.

4. Be certain that each question is answered COMPLETELY and CORRECTLY. If a question does not apply to you, write “N/A” (not applicable) in the space.

5. Initial EACH page on the bottom right corner.

6. Additional space is provided on page 4 for answers that require clarification or further explanation. All entries on page 4 will begin with page, section number (Roman numerals) and question (letters A-G) you are explaining or clarifying.

7. Upon completion, the application must be returned to the St. Louis County Police Department Personnel Services Unit, 7900 Forsyth Boulevard, Room B-156, Clayton, Missouri 63105, 314-615-4273.

VERIFICATION OF INFORMATION

THE INFORMATION REQUESTED ON THIS QUESTIONNAIRE WILL BE USED FOR REFERENCE BY THOSE WHO WILL BE CONSIDERING YOUR APPLICATION FOR INTERNSHIP WITH THE ST. LOUIS COUNTY POLICE DEPARTMENT. A BACKGROUND INVESTIGATION WILL BE CONDUCTED INTO YOUR PERSONAL HISTORY. ANY FALSE, MISLEADING OR INCOMPLETE INFORMATION SUBSTITUTED FOR ACCURATE INFORMATION WILL BE GROUNDS TO DISQUALIFY YOU FROM FURTHER CONSIDERATION IN THE APPLICATION PROCESS WITH THE ST. LOUIS COUNTY POLICE DEPARTMENT.

I CONFIRM THAT I HAVE READ AND THAT I UNDERSTAND THE ABOVE, AND THAT ALL STATEMENTS AND DOCUMENTS PRESENTED TO THE ST. LOUIS COUNTY POLICE DEPARTMENT ARE TRUE, CORRECT, COMPLETE AND MADE IN GOOD FAITH.

_______________________________________  ___________________________
Signature                      Date

Visit our website
www.stlouisco.com/police
CERTIFICATE OF APPLICANT AND AUTHORIZATION FOR RELEASE OF INFORMATION

<table>
<thead>
<tr>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>MIDDLE NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SSN</th>
<th>DATE OF BIRTH</th>
<th>APPLICANT # (completed by Personnel Services Unit)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I ____________________________ (Print full name), hereby certify that all statements made on or in connection with this application are true and complete to the best of my knowledge. I understand and agree that any misstatements or omissions of material facts will cause forfeiture on my part of all rights to initial employment or continued employment by the St. Louis County Police Department.

The intent of this authorization is to make available a full and complete disclosure of any and all information pertaining to my person; therefore, I do hereby authorize all present or past employers, all law enforcement agencies, all military agencies, the Veterans Administration, the U.S. Army, U.S. Air Force, U.S. Coast Guard, all Federal, State or local government agencies, and Federal, State or local government agencies, State and Federal tax bureaus, credit bureaus, schools, insurance companies and universities to furnish the Supervisor of the Personnel Services Unit of the St. Louis County Police Department, with any and all available information regarding my past or present performance, conduct or behavior. I further authorize the release of any punitive or disciplinary action, or memorandum, to the Supervisor in order that the information be evaluated to assist in the determination of my suitability for police work.

I understand the St. Louis County Police Department’s acquisition, retention, and sharing of information related to my employment application is generally authorized under state and federal citations. The purpose for the Department requesting this information is to conduct a complete background investigation pertaining to my fitness to serve as a St. Louis County Police Department employee. This background investigation may include inquiries pertaining to my employment, education, medical history, credit history, criminal history, and any information relevant to my character and reputation. By signing this form, I am acknowledging that I have received notice and have provided consent for the St. Louis County Police Department to use this information to conduct such a background investigation, which may include the searching of N-DEx, criminal justice databases, private databases, and public databases.

I reiterate and emphasize that the intent of this authorization is to provide full and free access to the background and history of my personal and business life for the specific purpose of conducting a pre-employment background investigation.

I authorize the St. Louis County Police Department to make an inquiry and gather any documents of my present and past employers regarding my character, integrity, reputation and performance.

I authorize the release of any and all of the aforesaid information regarding my person, employment, credit or any other aspect, whether personal or otherwise, that may or may not be in their written records.

I understand that all materials pertaining to this background investigation become the property of the St. Louis County Police Department and will not be made available or returned to me.

I agree to indemnify and hold harmless the person to whom this request is presented, along with the company or organization therein from any and all claims, damages, losses and expenses, including reasonable attorney’s fees arising out of complying with this request.

I understand that in the event my application is disapproved, the sources of information obtained are confidential and cannot be revealed to me.

A copy of this authorization will be considered as effective and valid as the original, even though the copy does not contain an original writing of my signature.

MUST BE SIGNED IN THE PRESENCE OF A NOTARY:

Subscribed and sworn before me this _______ day of ______________________, 20_____.

My commission expires _____________________________, 20_____.

Notary: ____________________________________________

Signature (Applicant) ____________________________ Address ____________________________

City/State/Zip ____________________________

"Committed to Our Citizens Through Neighborhood Policing"
## POLICE APPLICANT RECORD SEARCH

**THIS SECTION TO BE COMPLETED BY APPLICANT**

PLEASE PRINT

<table>
<thead>
<tr>
<th>NAME</th>
<th>SEX</th>
</tr>
</thead>
</table>

**RACE (VOLUNTARY)**
- [ ] WHITE
- [ ] BLACK OR AFRICAN AMERICAN
- [ ] AMERICAN INDIAN OR ALASKA NATIVE
- [ ] HISPANIC OR LATINO
- [ ] NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER
- [ ] ASIAN
- [ ] TWO OR MORE RACES

**OTHER NAMES USED**
I.E., MAIDEN, ALIAS, ETC.

**ADDRESS**

<table>
<thead>
<tr>
<th>CITY</th>
<th>STATE</th>
<th>ZIP CODE</th>
</tr>
</thead>
</table>

**DATE OF BIRTH**

<table>
<thead>
<tr>
<th>PLACE OF BIRTH</th>
</tr>
</thead>
</table>

**SOCIAL SECURITY NUMBER**

**LICENSE PLATE NUMBER**

<table>
<thead>
<tr>
<th>STATE/YEAR</th>
</tr>
</thead>
</table>

**DRIVER’S LICENSE NUMBER/STATE ISSUED**

---

**CHECKLIST**

- [ ] MOI
- [ ] ALERT
- [ ] HISTORY
- [ ] CORRECTIONS
- [ ] SUMMONS
- [ ] GANG MEMBER/ASSOCIATIONS
- [ ] MULES RECORD
- [ ] NCIC RECORD
- [ ] DOR
- [ ] SIL (COUNTY)
- [ ] LICENSE PLATE
- [ ] LMU STARS
- [ ] EMPLOYMENT SECURITY

**CLERK**

<table>
<thead>
<tr>
<th>DSN</th>
<th>DATE</th>
</tr>
</thead>
</table>

136090A (09/08)
I. PERSONAL DATA  

**Note:** Before you begin, read the entire set of directions on the Verification of Information page.

<table>
<thead>
<tr>
<th>FULL NAME</th>
<th>LAST</th>
<th>FIRST</th>
<th>MIDDLE</th>
<th>HOME PHONE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ADDRESS</th>
<th>NUMBER</th>
<th>STREET</th>
<th>CITY</th>
<th>STATE</th>
<th>ZIP CODE</th>
<th>SCHOOL PHONE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>AGE</th>
<th>HEIGHT</th>
<th>WEIGHT</th>
<th>HAIR</th>
<th>EYES</th>
<th>DATE OF BIRTH</th>
<th>PLACE OF BIRTH</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SOCIAL SECURITY NUMBER</th>
<th>E-MAIL ADDRESS</th>
<th>MOBILE PHONE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

A. LIST ANY OTHER NAMES YOU HAVE EVER USED:

B. PLEASE INDICATE POSITION FOR WHICH YOU ARE APPLYING:

C. BASED ON THE ESSENTIAL FUNCTIONS OF THE POSITION FOR WHICH YOU APPLIED, DESCRIBED IN THE WRITTEN DESCRIPTION THAT ACCOMPANIED THIS APPLICATION, ARE YOU ABLE TO PERFORM THESE FUNCTIONS?  

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

II. REFERENCES

LIST TWO (2) CHARACTER REFERENCES WHO ARE NOT RELATIVES, IN-LAWS OR PAST EMPLOYERS WHO HAVE KNOWN YOU WELL DURING THE PAST THREE YEARS OR MORE:

1. NAME
   PHONE NUMBER
   YEARS ACQUAINTED
   RESIDENCE ADDRESS
   CITY
   STATE
   ZIP CODE
   BUSINESS NAME AND ADDRESS
   OCCUPATION

2. NAME
   PHONE NUMBER
   YEARS ACQUAINTED
   RESIDENCE ADDRESS
   CITY
   STATE
   ZIP CODE
   BUSINESS NAME AND ADDRESS
   OCCUPATION

D. ARE YOU ACQUAINTED WITH ANY ST. LOUIS COUNTY POLICE DEPARTMENT EMPLOYEES?  IF “YES,” PLEASE LIST:  

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

III. ARREST HISTORY

A. OTHER THAN TRAFFIC CITATIONS, HAVE YOU, AS AN ADULT OR JUVENILE, BEEN ARRESTED, CONVICTED, CHARGED, QUESTIONED, ACCUSED OR DETAINED FOR ANY REASON BY ANY POLICE, SECURITY OFFICER OR MILITARY POLICE AUTHORITY, EITHER IN THE UNITED STATES OR IN ANY FOREIGN COUNTRY?  IF “YES,” DESCRIBE BELOW AND EXPLAIN IN FULL DETAIL ON PAGE 4.  

<table>
<thead>
<tr>
<th>DATE</th>
<th>CHARGE</th>
<th>DEPARTMENT/AGENCY</th>
<th>LOCATION (CITY, COUNTY, STATE)</th>
<th>DISPOSITION</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

B. HAVE THE POLICE EVER BEEN CALLED TO ANY OF YOUR FORMER OR CURRENT RESIDENCES FOR ANY REASON?  IF “YES,” EXPLAIN IN FULL DETAIL ON PAGE 4.  

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

C. HAVE YOU EVER BEEN INVOLVED IN ANY UNDETECTED CRIME? EXAMPLES OF AN UNDETECTED CRIME INCLUDE, BUT ARE NOT LIMITED TO, THE BUYING OR SELLING OF ILLEGAL DRUGS, DRIVING UNDER THE INFLUENCE OF ALCOHOL OR DRUGS, THEFT, UNDERAGE CONSUMPTION/POSSESSION OF ALCOHOL, ETC.  IF “YES,” EXPLAIN IN FULL DETAIL ON PAGE 4.  

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

IV. EDUCATION AND SKILLS

A. CHECK APPROPRIATE BOXES AND SPECIFY WHERE NECESSARY:

- GED/HIGH SCHOOL
- 3-31 COLLEGE CREDIT HOURS
- 32-63 COLLEGE CREDIT HOURS
- 64-119 COLLEGE CREDITS
- BACHELOR’S DEGREE
- POST GRADUATE DEGREE
IV. EDUCATION AND SKILLS (cont)

B. STARTING WITH THE MOST RECENT, LIST ALL ELEMENTARY, HIGH SCHOOL, COLLEGES AND UNIVERSITIES YOU HAVE ATTENDED:

<table>
<thead>
<tr>
<th>MONTH &amp; YEAR ATTENDED</th>
<th>NAME AND LOCATION (STREET, CITY, STATE, ZIP)</th>
<th># CREDITS COMPLETED</th>
<th>TYPE OF DEGREE</th>
<th>MAJOR</th>
<th>YEAR OF DEGREE</th>
</tr>
</thead>
<tbody>
<tr>
<td>FROM</td>
<td>TO</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

C. SUMMARIZE SPECIAL SKILLS, QUALIFICATIONS AND ACCOMPLISHMENTS (INCLUDING LICENSES, CERTIFICATIONS AND GENERAL CLERICAL SKILLS) THAT YOU WISH TO BE CONSIDERED:

__________________________________________________________________________________________________________________________________________________________
__________________________________________________________________________________________________________________________________________________________

D. ADVISOR/INTERNSHIP COORDINATOR | PHONE NUMBER | E-MAIL ADDRESS

E. STUDENT ASSOCIATIONS/ACTIVITIES:

__________________________________________________________________________________________________________________________________________________________

F. HAVE YOU EVER BEEN SUSPENDED, EXPelled OR ASKED TO LEAVE ANY SCHOOL FOR DISCIPLINARY REASONS?  IF “YES,” EXPLAIN IN FULL DETAIL ON PAGE 4.

   Yes ☐ ☐ No ☐

G. HAVE YOU EVER BEEN PLACED ON ACADEMIC PROBATION?  IF “YES,” EXPLAIN IN FULL DETAIL ON PAGE 4.

   Yes ☐ ☐ No ☐

V. EMPLOYMENT HISTORY

IF YOU ARE EMPLOYED, LIST YOUR EMPLOYMENT INFORMATION FOR THE PAST FIVE YEARS. IF MORE SPACE IS REQUIRED, USE SPACE PROVIDED ON PAGE 4. IF APPLICABLE, MAY WE CONTACT YOUR PRESENT EMPLOYER?

Yes ☐ ☐ No ☐

1. EMPLOYER

   ADDRESS

   CITY

   STATE

   ZIP CODE

   PHONE NUMBER

   DATES EMPLOYED

   FROM: TO:

   HOURLY OR ANNUAL SALARY

   START: FINAL:

   JOB TITLE

   WORK PERFORMED

   SUPERVISOR

   CO-WORKER

   REASON FOR LEAVING

2. EMPLOYER

   ADDRESS

   CITY

   STATE

   ZIP CODE

   PHONE NUMBER

   DATES EMPLOYED

   FROM: TO:

   HOURLY OR ANNUAL SALARY

   START: FINAL:

   JOB TITLE

   WORK PERFORMED

   SUPERVISOR

   CO-WORKER

   REASON FOR LEAVING

VI. ORGANIZATIONAL MEMBERSHIP

ARE YOU NOW OR HAVE YOU BEEN, A MEMBER OF ANY FOREIGN OR DOMESTIC SUBVERSIVE ORGANIZATION, ASSOCIATION, MOVEMENT, GROUP OR CLUB WHICH WAS ADOPTED OR SHOWS A POLICY OF ADVOCATING OR APPROVING THE COMMISSION OF ACTS OF FORCE OR VIOLENCE TO DENY OTHER PERSONS THEIR RIGHTS UNDER THE CONSTITUTION OF THE UNITED STATES OR THE STATE OF MISSOURI, BY ANY UNLAWFUL OR UNCONSTITUTIONAL MEANS? IF “YES,” EXPLAIN IN FULL DETAIL ON PAGE 4.

Yes ☐ ☐ No ☐

VII. NARCOTIC AND LIQUOR USAGE

A. WITHIN THE LAST SIX MONTHS, HAVE YOU CONSUMED ANY ALCOHOLIC BEVERAGES BECAUSE OF AN ADDICTION TO ALCOHOL?  IF “YES,” EXPLAIN IN FULL DETAIL ON PAGE 4.

Yes ☐ ☐ No ☐


Yes ☐ ☐ No ☐

PAGE 2   INITIALS _________
VIII. MARITAL STATUS/ FAMILY MEMBERS

A. CHECK YOUR CURRENT MARITAL STATUS. USE ADDITIONAL SPACE ON PAGE 4 IF EXPLANATION IS NECESSARY.

☐ SINGLE  ☐ ENGAGED  ☐ MARRIED  ☐ SEPARATED  ☐ DIVORCED  ☐ WIDOWED

If engaged or married, indicate the following information relative to fiancé(e) or spouse:

- NAME (INCLUDE MAIDEN NAME)
- DATE OF BIRTH
- ADDRESS
- CITY
- STATE
- ZIP CODE
- PHONE #
- ANTICIPATED DATE OF MARRIAGE

B. ARE YOU PRESENTLY LIVING WITH ANYONE ELSE (FRIEND OR RELATIVE)? IF "YES," EXPLAIN.

☐ Yes  ☐ No

IX. DRIVING HISTORY

A. LIST ALL DRIVER'S OR CHAUFFEUR'S LICENSES YOU NOW HOLD OR HAVE PREVIOUSLY HELD, EITHER IN MISSOURI OR ANY OTHER STATE OR COUNTY.

<table>
<thead>
<tr>
<th>STATE</th>
<th>TYPE OF LICENSE</th>
<th>STATE OPERATOR'S LICENSE NUMBER</th>
<th>EXPIRATION DATE</th>
</tr>
</thead>
</table>

B. HAVE ANY OF THE ABOVE LICENSES EVER BEEN SUSPENDED OR REVOKED? IF "YES," EXPLAIN.

☐ Yes  ☐ No

C. LIST ALL DRIVING CITATIONS/TICKETS OR SUMMONSES YOU HAVE RECEIVED AS AN ADULT, BEGINNING WITH THE MOST RECENT. IF YOU CANNOT REMEMBER EXACT DATES OR LOCATIONS, GIVE APPROXIMATE DATES AND LOCATIONS.

<table>
<thead>
<tr>
<th>MONTH/YEAR</th>
<th>CHARGE</th>
<th>CITY/STATE</th>
<th>ISSUING AGENCY/DEPT.</th>
<th>DISPOSITION</th>
</tr>
</thead>
</table>

D. LIST ALL VEHICLES WHICH YOU OWN, LEASE OR HAVE FOR YOUR PERSONAL USE (INCLUDE MOTORCYCLES).

<table>
<thead>
<tr>
<th>YEAR</th>
<th>MAKE</th>
<th>MODEL</th>
<th>VEHICLE LICENSE NUMBER</th>
<th>STATE</th>
</tr>
</thead>
</table>

E. HOW MANY TRAFFIC ACCIDENTS HAVE YOU BEEN INVOLVED IN DURING THE PAST THREE YEARS? EXPLAIN CIRCUMSTANCES OF EACH.
IX. DRIVING HISTORY (cont)

F. LIST ALL INFORMATION RELATIVE TO YOUR CURRENT AUTOMOBILE INSURANCE.

<table>
<thead>
<tr>
<th>NAME OF COMPANY</th>
<th>ADDRESS</th>
<th>CITY</th>
<th>STATE</th>
<th>ZIP CODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHONE #</td>
<td>NAME OF AGENT</td>
<td>POLICY #</td>
<td>EXPIRATION DATE</td>
<td></td>
</tr>
</tbody>
</table>

G. HAVE YOU EVER BEEN DENIED AUTOMOBILE INSURANCE OR HAD INSURANCE CANCELLED? IF “YES,” EXPLAIN IN DETAIL ON PAGE 4.

☐ Yes  ☐ No

ADDITIONAL INFORMATION

USE THIS SPACE FOR ANY ADDITIONAL INFORMATION. LIST QUESTION NUMBER TO WHICH THE ADDITIONAL INFORMATION APPLIES. PUT YOUR INITIALS AT THE END OF EACH ITEM AND AT THE BOTTOM OF THIS PAGE. COPIES OF THIS PAGE MAY BE MADE AS NEEDED.

<table>
<thead>
<tr>
<th>QUESTION NUMBER</th>
<th>ADDITIONAL INFORMATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>PAGE 1-4</td>
<td></td>
</tr>
<tr>
<td>SECTION I-Ix</td>
<td></td>
</tr>
<tr>
<td>LETTER A-G</td>
<td></td>
</tr>
</tbody>
</table>
# APPLICATION CHECKLIST

The following documents must be included with this application, or explain fully why they are not included. All documents submitted become the property of the St. Louis County Police Department and will not be returned.

<table>
<thead>
<tr>
<th>Document</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Completed Verification of Information page.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Police Applicant Record Search.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Copy of birth certificate.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Copies of all educational transcripts.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Two recent facial photographs. Polaroid, passport or photo booth photographs are acceptable.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Copy of your state operator’s license.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. Copy of your Social Security card.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. Submit a written referral from the College/University Internship Coordinator, Advisor or Facilitator prior to being considered.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

If you are unable to furnish any of these documents, please explain:

<table>
<thead>
<tr>
<th>Document Number</th>
<th>Reason for Exclusion</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

APPLICATION FOR POLICE INTERNSHIP (04/10)