The meeting of the Saint Louis County Housing Resources Commission was called to order at 4:06 p.m. at Saint Louis County Department of Human Services, 9666 Olive Blvd., Suite 510, St. Louis, MO 63132.

EXECUTIVE COMMITTEE: No Executive Committee meeting on this date.

COMMISSIONERS IN ATTENDANCE: Mike Harris, Kathy Schweitzer, Frank Foster (in attendance by Conference Call)

DHS STAFF IN ATTENDANCE: Andrea Jackson-Jennings, Tom Fee, Adriann Adams-Gulley, Yusef Scoggin, Chaunceia Mayfield, Jeremy Holtzman, Minnetta Watkins, and Leslie Hughes

Roll Call: Leslie Hughes

Introductions/welcome new staff

APPROVAL OF MINUTES:

- Motion to approve minutes was made by Kathy Schweitzer, was seconded by Andrea Jackson-Jennings. Moved to approve by vote/minutes approved

CHAIR REPORT – Kathy Schweitzer

- Acknowledged introduction of new staff
- Ellen Obrien temporarily out of communication, an attempt to contact her to find out her status.
- No additional information provided

PROGRAM UPDATES - St. Louis County Director of Homeless Services; Yusef Scoggin

- $700,000 was dedicated for projects in 2017. This allowed for St Louis County to utilize 18 units of housing, plus 127 beds across the continuum
- One of the challenges is that resources are diminished. 2017 funded 12 projects, and this current year, 14 projects have been presented for funding, with an expectation that approximately 10 of said projects should be funded.
- One key component toward making sure that HRC funds are utilized appropriately is evaluation of reports/invoices/summaries provided by the agencies.
- Bed capacity due to lack of total utilization has been a major challenge and should be closely monitored.
2017 yielded dramatic changes including Coordinated Entry, which was a push from HUD to make sure that the St. Louis County/City community is working together in tandem to ensure that resources are utilized appropriately. However, the data is clear. There are approximately 1300 people on the Prioritization list, which are being prioritized based on their need, and some have been listed for 6 months or longer.

3 agencies were challenged in 2017 and were unable to completely exhaust awarded resources. This led to discussions/recommendations to reduce and/or de-obligate funds.

**FINANCE**

- Expense Report as of October 31 2017
- Rapid Re-Housing (has not done well) program at 21%
- Coordination of services in total are at 64%
- Out of 700,000 roughly 70% has been spent

**Question:** How many of these programs are brand new this year?

**Answer:** 3 of them are new this year—ICA (Coordination of Services), Youth In Need (Rapid Re-housing and Coordination of Services) and Urban League

- Revenue Report through October 31, 2017
- Year to date revenue is $458,685; interest for October has not yet been posted.
- As of December 2017 reflects a balance of $24,000 less than what we received in December 2016 and $21,000 less than what was received in 2015. Revenue is trending at a 5% decrease,
- Based on $700,000 available, anticipated amount to be expended $629,000.

Total allocated was $700,000, including 2017 obligation of $566,923 and the additional obligated from the reserve fund $133,077.

According to the Revenue Report, looking at unused 2016 budget, there was $30,000 unused funding that was recaptured and anticipate recapturing $71,082 from this year; which creates a total of $101,082 not spent in 2017.

**MOTION TO ADJOURN** - Kathy Schweitzer
**SECONDED** – Andrea Jackson-Jennings

**General Meeting adjourned:** 4:42
Vote for funding Meeting:

Total 14 projects, over 1 million requested

Green -recommended / Red – not recommended for funding

*SEE Allocation Recommendation Summary and Ranking Review Results

St. Louis County requests funding for the Warming/Cooling Shelter operation this year. By recapturing the $71,000 unused funds for 2017, it was suggested that these funds be used as part of the budget for 2018 to fund additional HRC grant services and share the cost of the Warming and Cooling Shelters. The Warming and Cooling shelters were previously funded by St. Louis County General Revenue exclusively.

Vote to accept recommendations:

Motion to accept the staff’s recommendations for 2018 Budget of $650,159.15 made by Kathy Schweitzer

Seconded by: Frank Foster

Motion to approve by vote: Mike Harris – Aye, Kathy Schweitzer – Aye, Frank Foster – Aye, Andrea Jackson-Jennings – Abstain;

The Ayes have it, motion accepted to accept Proposed Budget for 2018.

5:06pm