

**MINUTES OF REGULAR MEETING
SAINT LOUIS COUNTY
BOARD OF HIGHWAYS AND TRAFFIC**

MONDAY

April 14, 2008

3:00 P.M.

The April meeting of the Saint Louis County Board of Highways and Traffic was held at 3:00 p.m., Monday, April 14, 2008, in the Fleet Management Conference Room, 2500 Drilling Service Drive, Maryland Heights, Missouri.

The following Board Members were present:

Bill Abram
Pat Barrett

Charles Cady
Urlene Jackson Branch

Sam Jenkins
Matt Kopsky

Carol Stelmach
Dino Vainalis

Also present were:

Stephanie Leon Streeter
Dan Naunheim

Mike Bardot
Bob Tschopp

Richard Barnes

Charles Cady called the meeting to order at 3:05 p.m. and motioned for approval of the minutes of the March 10, 2008 meeting. Bill Abram approved the motion, Sam Jenkins seconded it, and the minutes were unanimously approved.

INITIATING STATE SAFETY AND EMISSION INSPECTIONS – Bob Tschopp

Bob Tschopp began the presentation by providing some information before taking everyone to the Garage to view a worker performing an inspection. Some highlights follow:

- Fleet Maintenance performs approximately 350 emission inspections and 200 safety inspections per year. The attached handout details the cost and items inspected.
- We also offer to contract with municipalities to perform their safety and emission inspections. We recently entered into a service contract with the City of Northwoods to perform preventative maintenance on their vehicles, and Pagedale has expressed interest in the same service.
- Eight municipalities purchase their fuel from our tanks, which are completely electronic. Users must have a key and enter an ID and mileage. We provide the purchasing agency a printout of how much fuel each vehicle used each month, which makes it simple for them to track their fuel usage.
- Fleet Maintenance also performs GM warranty work.
- Police vehicles receive top priority.
- Since Fleet Maintenance is a government entity, we cannot turn a profit; however, we certainly do not want to take a loss. Therefore, Fleet Maintenance must account for every hour each employee works.
- Police vehicles used only during work hours last longer, an average of 7± years, in lieu of those vehicles that employees are allowed to take home with them.

- A private auctioneer sells all County vehicles at auction after they are no longer in use. The next auction is scheduled for May 3, 2008, and Bob had a few flyers handy if anyone was interested. We hope to gross \$200,000 or more from each auction.
- Fleet Maintenance orders all new vehicles and prepares them for County use. Payment is not made until we inspect each vehicle and make sure it is of good quality. It takes a year to build a dump truck once we order it.

Bob told Board Members that they are more than welcome to make an appointment to come out and look around the Fleet Maintenance facility any time they like. He then led everyone to the Garage and introduced Richard Barnes, who explained the safety inspection process and then performed an emission inspection on a County vehicle.

CIP UPDATE – Dan Naunheim

Dan Naunheim provided an update on projects that have been let, upcoming lettings, and right-of-way that is being acquired. Please see the attached list for details.

Dan elaborated on the following projects:

- Custom Lighting Services from Kansas City was the low bidder on AR-1172, the Interconnect Improvements “A” project. Since we have no experience with this company, we are sending someone to Kansas City to interview them.
- AR-863A, Kehrs Mill/Long, is a \$9.5 million project.
- We are attempting a new strategy with our Woodson Road Bridge Replacement project. As part of the bidding process, we provided the contractors all the line items and then asked how many days they needed to close the road (see attached bid sheet). We estimate it will cost the public \$6,000 per day for a road closure due to gas prices, etc. Therefore, we will pay a \$6,000 per day bonus to the contractor if they complete the project early, with a 30-day cap. However, if it takes longer, they will pay a \$6,000 per day penalty. Dan will report the outcome to the Board.

Dan asked if anyone had any questions. Those follow.

- How much profit do contractors figure in on their bids? We do not know.
- Is The New I-64 project ahead or behind schedule? We believe they were ahead, but the extreme amount of rain we have experienced may have put them more on target instead of ahead.

COMMENTS ON ACTIVITIES DURING MARCH – Stephanie Leon Streeter

Stephanie Leon Streeter advised the Board of the following events that have transpired since the last meeting:

- On April 1, we convened a Blue Ribbon Commission for our Capital Investment Initiative. The Commission will discuss County capital needs and look at potential revenue sources that could be used to support capital expenditure on as many priority projects identified in the County’s Capital Investment Initiative-2008 as possible. This includes not only Highways

- & Traffic needs, but needs in the Departments of Public Works, Parks, Health, Police, and the Economic Council as well.
- The Commission toured the following County facilities to gain better insight of their objective:
 - Family Court
 - Courts
 - 121 South Meramec
 - 111 South Meramec
 - John C. Murphy Health Center
 - North County Animal Shelter
 - North County Recreation Complex
 - Board Members may have read about Yaeger Court in the news. The developer, Knopf, ran out of money and left the project incomplete. The neighboring public raised concerns about hazards and aesthetics. The Highways & Traffic Construction Division has been working on right-of-way issues, and the Public Works Code Enforcement Division has been working on land disturbance issues. The developer has been cooperating, but if the issues are not resolved, we will turn the matter over to the Courts.

The next meeting will be held May 12, 2008 in the conference room at Operations/Maintenance Division Headquarters, 11201 Schaefer Drive, Maryland Heights, Missouri.

Charles Cady motioned to adjourn the meeting. Bill Abram and Carol Stelmach approved the motion, Urlene Jackson Branch seconded it, and the meeting adjourned at 4:05 p.m.

/rl

Attachments – CIP Update

Woodson Road Bridge Replacement Bid Sheet

Licensed State Inspection and Emission Facility Fact Sheet